

# Authority to Operate Plant and Vehicles managed by Waterway Recovery Group (“Driver Authorisation”)



This form is for applications for the Driver Authorisation scheme administered by Waterway Recovery Group. Authorisations are valid only for equipment and sites managed by Waterway Recovery Group and other groups who have adopted the scheme as part of their site management.

**The DA scheme card is neither a "driving licence" nor a "certificate of competence".**

**Authorisation as an Operator** means that you may operate equipment of that category, under the direction of your site leader, and that you have insurance cover to do so. You are still responsible for the safe, legal operation of the equipment.

**Authorisation as an Instructor** means that you are authorised as an operator. Additionally you may instruct others in the use of that equipment, provided that they comply with the rules given in the "WRG Driver Authorisation 2004" leaflet. This should also be under the direction of the Site Leader. Once satisfied that they have sufficiently-developed skills and safety awareness you may issue them with a temporary operator's card; these will be sent to you with your card and may only be issued for periods of up to 21 days. Full authorisation can only be granted by application to WRG.

**Please read the Driver Authorisation 2004 leaflet carefully.** Unclear or incomplete forms, or applications without the correct countersignatures / enclosures will cause delay and your application may be refused.

WRG ID number if known: (Formerly called your Navvies subscriber number)	Name and Address:
Occupation:	
Group/local society you usually dig with:	
Phone:	
Mobile phone:	
Email:	
Date of birth:	

## Driving Licence Checks

### Categories 1-3, 99:

If you are applying to be authorised to operate any road going vehicles or to plan operate any other items of plant on the public highway then we **require annual proof** that your **driving licence is clean** i.e. that you do not have any current endorsements on your license. If this is not the case then **you are not authorised**. This check is now done online: <https://www.gov.uk/view-driving-licence>.

Please send WRG Head Office your DVLA code and the last 8 digits of their licence so we can check if licence is clean.

**Last 8 digits of licence:** \_\_\_\_\_ **DVLA code:** \_\_\_\_\_

### Medication Conditions:

Do you have any medical condition that might affect your ability on site (especially any that are notifiable to the DVLA)?

**YES/NO** (delete as appropriate). If YES please give details:

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Please indicate categories you are applying for. If necessary, continue on a separate piece of paper.

Category Number	Full details of experience (sites, societies, instructors, dates, etc.) (See example below)	Operator or instructor ?	For Office Use
[Example] 2b	[Example] Driving for 7 years, two years driving Transit vans daily for Bloggs the bakers (company training certificate attached), trained on WRG minibuses on Canal Camp 2015/23 by B Rother. Driven Transit vans/minibuses on four camps (Nos: 05, 08, 12, 19) in 2016.  <i>Instructor Countersignature: (optional but recommended)</i>	[Example] Operator	
	<i>Instructor Countersignature:</i>		
	<i>Instructor Countersignature:</i>		
	<i>Instructor Countersignature:</i>		
	<i>Instructor Countersignature:</i>		
	<i>Instructor Countersignature:</i>		
	<i>Instructor Countersignature:</i>		

I declare that all the information given in this application (and any information that accompanies it) is correct:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### For WRG use only:

Board notes:

Local Coordinator signature \_\_\_\_\_ Board Approval \_\_\_\_\_ Date issued \_\_\_\_\_

Card issued by \_\_\_\_\_ Checked by \_\_\_\_\_ DA valid till \_\_\_\_\_

Once complete, send this form to: **WRG Driver Authorisation, Unit 16b First Floor, Chiltern Court, Asheridge Road, Chesham, HP5 2PX** (Tel: 01494 783 453 or email [da@wrg.org.uk](mailto:da@wrg.org.uk) in the event of difficulties).