



**CHESTER CANAL 250: CAMPAIGN BOAT GATHERING
TOWER WHARF, CHESTER 29, 30 & 31 JULY 2022**

Traders & Exhibitors Booking Form

Surname

Company

First name Title

Your Products or Services:

Address

.....

.....

.....

Postcode

Land based pitches (3m x 3m) @ £30.00

Telephone numbers (including std code)

Vehicle details:

Daytime.....

How many vehicles will require parking?

Evening.....

or Please supply dimensions of vehicles or trailers that you require on or adjacent to your pitch.

Mobile.....

Lengthm Widthm

E-Mail (see note 1)

Note: No vehicles may be moved on or off site during the hours that the event is open to the public.

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Water based trading @ £30.00 per boat

Expected arrival date:

Please also complete a Boat Booking Form (no additional charge, see Condition 12), so the Waterspace Officer can allocate a suitable mooring.

Traders & Exhibitors can set-up from 2pm on Friday 29th July.

Registered Charities

Notes:

Charity No:

• **By submitting a completed form and paying the fee you accept our terms and conditions overleaf.**

For registered charities a 3m x 3m pitch or boat booking is discounted to £15.

• **You are responsible for the security of your stand and stock at all times.**

All prices include VAT, and a VAT invoice will be issued on receipt of payment with this form.

Entry fee: £ 30.00 (£15.00 for Registered Charities)

Please send completed form to:-

I enclose a cheque & SAE (see Note 1) payable to **IWA Chester & Merseyside Branch**
In making this entry, I agree to abide by the conditions overleaf.

Jim Forkin
34 Murrayfiled Drive,
Willaston, Nantwich, CW5 6QF.

Signed..... Date.....

Telephone: **07803 928 929**

UNSIGNED FORMS WILL NOT BE ACCEPTED

e-mail: **jim.forkin@waterways.org.uk**

SPECIAL REQUESTS (If necessary attach extra page)

Data Protection. We promise not to release your details to anyone else. We may send you information about IWA membership and/or current waterways campaigns from time to time. If you do not wish to receive this information, please tick here.

IMPORTANT – PLEASE READ NOTES AND CONDITIONS OF ENTRY OVERLEAF

NOTES

1. Entry confirmations will be sent via email or text within 10 days of receipt. Entrants without email must provide a C5 size, 2nd class (68p) stamped address envelope and a telephone number that accepts SMS text.

Traders & Exhibitors Conditions of Entry

In the following 'we', 'our' or 'us' refers to The Organisers, **The Inland Waterways Association (IWA) Chester and Merseyside Branch**.

1. You agree that all information given on this form is complete and correct at the time the entry is submitted. You will advise any changes to us, in writing, as soon as possible. No transfers can be permitted without our written agreement.

REFUNDS WILL BE MADE ONLY AT OUR DISCRETION.

2. We reserve the right to refuse any entry without giving any reason. Entries submitted by email will be acknowledged.

3. You agree that no part of your stand, vehicles or display will extend beyond the agreed boundary of your pitch without the agreement of the Site Manager.

4. You agree to comply with all current legislation, and with all guidance and approved codes of practice published by the Health & Safety Executive. You undertake to complete a risk assessment for your stand (to be submitted with the Booking Form) and its site, and ensure that your stand, equipment, and displays are safe and do not form any hazard or obstruction for the public. You understand and accept that you are responsible for the safety and wellbeing of your staff, contractors, and visitors to your space.

5. We will not be held responsible for any loss or damage, other than that to which we are legally liable as a result of our negligence. You should ensure that you have adequate insurance to cover any accidents or other losses. We will not be liable for any loss due to any act of God, war, fire, flood, drought, tempest, or other event beyond our reasonable control nor will we be liable for early closure, late opening or failure to open the event.

6. You warrant that you and all your contactors on site have public liability insurance of not less than £5,000,000 unless otherwise agreed in writing with us. (Note: if this condition causes difficulty for any exhibitor, this should be discussed with us before a booking is made).

7. You agree not to leave any litter, or cause pollution to the event site or the waterway and towpath, or the surrounding area. You agree not to cause a nuisance to any other exhibitors, or to visitors to the event, whether by excessive noise or any other activity.

8. You agree to comply with our directions, including the Site Manager and his or her team. Our decision as to the allocation of exhibitors' site pitches, which may change without notice, and other arrangements, is final. You agree not to change the exhibitor space allocated to you in any way without the agreement of the Site Manager.

9. You agree to be in attendance at your stand at all times that the event is open to the public. Set-up must be complete before the event opens, and no dismantling or closing of stands before the event end is permitted without the express approval of the Site Manager. Exhibitors are advised not to leave equipment or goods on site overnight.

10. No vehicles may be moved on or off site during the hours that the event is open to the public. Vehicles, trailers, and other such equipment may only be left on site during opening hours with the express agreement of the Site Manager and occupying space that is part of the allocated site pitch.

11. You agree to take all necessary fire precautions and to provide your own fire extinguishers that are in good order and have been properly tested within the 12 months up to the last day of the event.

12. All exhibitors trading from or exhibiting a boat shall comply with the conditions of entry for boat entrants to the event and shall complete a separate Boat Booking Form. The boat booking fee is included in the trading fee.

13. All information provided by you will be stored in accordance with current legislation. A copy of this information can be made available to you on request. We promise not to sell your details to anyone else. We may send you information about IWA membership and/or current campaigns from time to time.

14. Exhibitors requiring other supplies not listed on the form should discuss their requirements with us at the time of making a booking.

15. The prices shown overleaf include VAT. Payment in full is due with your booking form. On receipt of a completed Traders and Exhibitors Booking Form and your payment we will send you an itemised VAT invoice. The tax point is the date of invoice. VAT will be charged at the standard rate.

IWA Chester and Merseyside Branch is part of The Inland Waterways Association (registered as a charity no 212342), VAT No GB 342 0715 89. Registered Office: Island House, Moor Road, Chesham, HP5 1WA. Tel: 01494 783453 www.waterways.org.uk